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# BRITISH TRANSPORT POLICE AUTHORITY

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## MINUTES POLICE AUTHORITY TUESDAY 18<sup>TH</sup> JANUARY 2005, 10.00AM

at  
HOLIDAY INN, BLOOMSBURY

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<b>Present:</b>	<b>Sir Alistair Graham (Chair)</b> <b>Sir David O'Dowd</b> <b>Mr M Holden</b> <b>Mr L Adams</b> <b>Mr J King</b> <b>Mrs W Towers</b> <b>Mr K Ludeman</b> <b>Suzanne May</b> <b>Mr M Brown</b> <b>Mr R Gisby (part)</b> <b>Ms C Knights</b> <b>Ms J Lewis-Jones (part)</b> <b>Mr C Foxall</b>	
<b>In attendance:</b>	<b>Mr I Johnston, Chief Constable</b> <b>Mr A Trotter, Deputy Chief Constable</b> <b>Mr P Robb, Assistant Chief Constable</b> <b>Mr P Nicholas, Assistant Chief Constable</b> <b>Mr D McCall, Assistant Chief Constable</b> <b>Ms S Budden, Director of Finance and Corporate Affairs</b> <b>Mr S Thomas, Director of Human Resources</b> <b>Mr P Zieminski, Chief Superintendent, Strategic Development</b> <b>Mr M Furness, Head of Strategic Planning and Policy Co-ordination</b> <b>Ms S Brown, Programme Support Manager, Strategic Planning and Policy Co-ordination</b>  <b>Mr R Hemmings, Chief Executive &amp; Clerk</b> <b>Ms D McGovern, Deputy Clerk and Minutes</b> <b>Mrs L Pike, Treasurer</b>	
<b>01/2005</b>	<a href="#"><u>Welcome</u></a>	<b>2</b>
<b>02/2005</b>	<a href="#"><u>Minutes of Meeting 7<sup>th</sup> December 2004</u></a>	<b>2</b>
<b>03/2005</b>	<a href="#"><u>Matters Arising</u></a>	<b>2</b>
<b>04/2005</b>	<a href="#"><u>Pensions Valuation</u></a>	<b>3</b>
<b>05/2005</b>	<a href="#"><u>Workshop 1: Strategic Plan</u></a>	<b>4</b>
<b>06/2005</b>	<a href="#"><u>Workshop 2: Phasing</u></a>	<b>4</b>
<b>07/2005</b>	<a href="#"><u>Workshop 3: Capital</u></a>	<b>5</b>

PART 1 – ITEMS TO BE TAKEN IN PUBLIC

**01/2005**  
Non Agenda

**WELCOME AND INTRODUCTIONS**

Sir Alistair welcomed Members to the first meeting of 2005 and hoped it would be a happy and successful year for the Authority. Sir Alistair congratulated ACC Nicholas on his QPM, stating he was delighted and proud of this achievement. Sir Alistair then formally welcomed the two new Members of the Authority, Ms Janet Lewis-Jones and Mr Colin Foxall.

The Chair outlined the proposed structure for the meeting:

- Business Items
- Discussion on Strategic Plan
- Chief Constable's presentation
- Strategy for implementing budget increases
- Update on capital

**02/2005**  
Agenda Item 1

**MINUTES OF MEETING 7<sup>TH</sup> DECEMBER 2004**

The Authority received and **approved** the minutes.

**03/2005**  
Agenda Item 2

**MATTERS ARISING/ACTIONS OUTSTANDING**

Outstanding actions were:

- Ms McGovern has not yet been able to get a date for the Human Resources and Remuneration meeting at Tadworth – **ongoing**
- Mr Adams confirmed he was meeting Ch. Supt Flood – **discharged**
- Payment of passes was being progressed and the tax issues was going to the Human Resources and Remuneration Committee – **discharged**
- Checklist and briefings for Members – **ongoing**
- Pressure on DfT re: special response unit had been wrapped up on the overall capital discussions – **discharged**
- Mr Ludeman confirmed he would report on the travel arrangements for PCSOs **next meeting**
- The Chief Constable confirmed a paper on counter-terrorism outside London and IT issues would go to the **next meeting**

All other items had been discharged prior to the meeting.

Sir David updated on the special Audit & Corporate Governance Committee meeting held on the 23<sup>rd</sup> December to discuss the FHQ relocation. Recommendations included that Authority members subject papers to much closer scrutiny, and that there is closer working between the finance department and the project lead. It was confirmed that the landlord had been approached to extend the rent-free period, the answer to which was no. On the advice of the surveyors, the landlord had not been approached with regards to a break clause. It

was confirmed the areas being worked on were whether Fraud Squad could be included, transparency and double counting of costs and efficiency savings. It was reiterated that this was still a good deal, and it was confirmed the Heads of Terms had been signed and the DfT informed of this fact.

**04/2005**

Agenda Item 3

**PENSIONS VALUATION**

Mrs Pike spoke to her paper, stating that the deficit for the main scheme had decreased from £40m in December 2002 to £9m in June 2004. In response to a question from Mr Ludeman, Mrs Pike confirmed this still required the 24% and 16% contributions.

**DATE OF NEXT MEETING: Tuesday 1<sup>st</sup> March 2005, BMA House, Tavistock Square, London**

Signed.....

Chairman

## **PART II – BUDGET WORKSHOP**

It was **agreed:**

- 1) That a detailed budget be prepared on the basis of front-loading expenditure (as per Table 2), for presentation to the March Authority meeting, after taking into account the Authority's worries about the scale of change that can be project managed in one financial year**
- 2) Where efficiency gains had been identified for individual budget proposals, these should be highlighted**
- 3) The impact of any capital programme on the revenue budget should be reviewed, particularly in the light of possible allocations from DfT**

**ACTIONS: Letter to PSA holders (AG)**

**Confirmation of information given to bidders by SRA (LA/JLJ)**

**Sec to input stakeholder feedback**

**Final comments in advance of Feb 16<sup>th</sup> (ALL)**

**Final version to be presented for formal approval 1<sup>st</sup> March 2005**

**Full impact of reduced capital finding to be shown in revenue bid (SB)**

**Continued representation to DfT (AG/CC)**