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| No | Ref | Date | Topic | Action/Paper | Owner | Due Date | Outcome |
|----|---------|----------|------------------|---|--------|-----------------------------------|---|
| 1 | 17.2009 | 12/03/09 | Olympics | Mr Gisby to look into the Stratford accommodation situation | RG | ASAP | |
| 2 | 25.2009 | 14/05/09 | Olympics | Assistant Chief Constable Thomas to set up a meeting with TfL, Network Rail to progress the Stratford accommodation situation. | ACC ST | ASAP | ACC Thomas met with TfL and Network Rail on 23 rd June 2009. TfL can assist no further with our accommodation needs. As yet, no suitable BTP accommodation has been identified at Stratford Regional Station, but discussions continue on this subject with Network Rail and now National Express East Anglia. The Force is exploring with them the option of extending by one storey the current BTP premises at Stratford Regional Station and building a new public facing Neighbourhood Policing Base in available space on Platform 12. |
| 3 | 26.2009 | 14/05/09 | Joint Operations | The discussion around liabilities for officers under the command and control of an officer from a different police force in joint operations to remain on the agenda. | DCC | Paper to future Authority meeting | Complete, briefing note was circulated to Members |
| 4 | 26.2009 | 14/05/09 | Performance | The Authority to write to the Area Commanders congratulating them on | Sec | ASAP | Complete |

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| | | | | their performance against the targets. | | | |
| 5 | 26.2009 | 14/05/09 | Performance | The Force to produce a briefing to be sent to members with the highlights of the targets. | CC | ASAP | Complete. A briefing was submitted to the BTPA Secretariat dated 22.06.09 |
| 6 | 26.2009 | 14/05/09 | Performance | The Force to look back at non-notifiable crime increases to see what amount of the increase could be explained by police-generated activity so that there was a baseline for future reference. | CC | Next meeting | Complete, Baseline established. |
| 7 | 26.2009 | 14/05/09 | Performance | The Force to look into whether it could provide a figure demonstrating the amount of money saved by BTP operations. | CC | Next meeting | Research was undertaken to see if it was feasible to provide the information that was requested, however, this proved to not be possible given the variety of operations undertaken and the difficulty of established consistent benchmarks against base calculations |
| 8 | 27.2009 | 14/05/09 | Frontlinefirst | The Force to investigate whether netting off of investment costs from efficiencies would meet private sector scrutiny standards. | PZ | Next meeting | Timothy Seabrook (Management Services Senior Consultant) can confirm that netting off investment costs (i.e. rent free periods) from FF efficiencies would indeed meet private sector scrutiny standards. E.g. an equivalent efficiency saving |

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| | | | | | | | category in the private sector would be classified as 'Facility reduction' which would include any lease discount or rent free period, and certainly was in my last role. Having also checked the FF1 programme efficiency counting rules, he would suggest that this would also be covered through the category of 'Contract/lease' (discounts for ongoing costs).' |
| 9 | 28.2009 | 14/05/09 | Contact Management | The Force to review the data standards in place on the call handling database. | ACC AP | October SR&CS | Paper will be submitted to the SR&CS Committee |
| 10 | 28.2009 | 14/05/09 | Contact Management | The Authority Business Review to consider whether a Member be assigned call handling as a portfolio topic. | Sec | | Business Review ongoing |
| 11 | 28.2009 | 14/05/09 | Contact Management | The Force to bring any updates on control centre activities to the SR&CS Committee in October. | ACC AP | October SR&CS | Paper will be submitted to the SR&CS Committee |
| 12 | 29.2009 | 14/05/09 | HMIC | Mr King to be the lead on the HMIC neighbourhood policing inspection at present, with Assistant Chief Constable Pacey leading for the Force. | JK | | Ongoing |
| 13 | 29.2009 | 14/05/09 | HMIC | The Force and Authority to engage with | Sec/SDD | ASAP | Ongoing |

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| | | | | HMIC regarding the national inspection programme and how this would be most effective for the Force. | | | |
| 14 | 30.2009 | 14/05/09 | HR&R Committee | Any Members who would like to attend the HR&R Committee meeting on 1 st September in Birmingham to let Miss Pazos know as soon as possible. | Members | ASAP | Complete |
| 15 | 31.2009 | 14/05/09 | Borders Policing | Mr Hemmings, the Chief Constable and the Deputy Chief Constable to meet and discuss borders policing further. | Sec | ASAP | |
| 16 | 32.2009 | 14/05/09 | Judicial Review | It was agreed that the post PSA termination situation would be dealt with once the immediate issues had been resolved. | Sec | After June | Delayed |
| 17 | 32.2009 | 14/05/09 | Judicial Review | A model to be developed looking at the situation at a Group level | Sec | ASAP | Work in progress managed by JR Working Group |
| 18 | 32.2009 | 14/05/09 | Judicial Review | Additional resources to be recruited to help speed up the response. | Sec | ASAP | Complete – PA Consulting project managing |
| 19 | 32.2009 | 14/05/09 | Judicial Review | A conference call to be arranged for the end of May with the Sub-Group for a progress update. Followed by a further Sub-Group meeting around the 15 th June. | Sec | ASAP | Complete |
| 20 | 35.2009 | 14/05/09 | IT | A report on the IT issues to come back to the Authority at a later date | PW (Paul Wheeler) | December Meeting | Paper to be submitted to the December Authority. DCC to provide an interim verbal update at September Authority. |
| 21 | 39.2009 | 22/07/09 | Tasers | The Force to report back to the Authority once the taser pilots were complete. | ACC AP | Once taser pilots complete | Ongoing. The operational start of the pilot will be from November 2009 |

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| | | | | | | | onwards. Updates will be provided at future meetings. |
| 22 | 46.2009 | 22/07/09 | 2010/11 Budget | The Force to work up scenarios based on 0%, 1.3% (the increase required to fund the pre-agreed police officer pay increase) and 2%. Each scenario to have a clear risk analysis attached to it and to consider the likely components of any future strategic plan. The scenarios to come to a special SB&PM Committee meeting to be arranged for early October. | CC/SB | Special SB&PM in October | Paper to be submitted to the Special SB&PM. |
| 23 | 46.2009 | 22/07/09 | Frontlinefirst | The Force to bring a draft of the <i>Frontlinefirst 2</i> programme and delivery plan to the September Authority meeting. | DCC | Next Meeting | The SB&PM <i>Frontlinefirst 2</i> paper is attached for Members to note. |
| 24 | 46.2009 | 22/07/09 | Police Staff Pay | The Secretariat to advise the Chief Constable where the authority for agreeing annual staff pay awards resides. | PH | By 24 th July | Complete – Confirmed with the Authority |
| 25 | 46.2009 | 22/07/09 | Comms | The Secretariat to bring an update on the Communications Plan to the September Authority meeting. | RH | Next Meeting | Complete |
| 26 | 46.2009 | 22/07/09 | ATOC | The Secretariat to give consideration to the revival of the Working Together Group. | RH | Update to Special October SB&PM meeting | Preliminary discussions have been held with ATOC |
| 27 | 46.2009 | 22/07/09 | Comms | Mr King to develop a stakeholder/media line for Members and force colleagues to take for the immediate future. | JK | By 3 rd August | Complete |
| 28 | 46.2009 | 22/07/09 | Comms | Mr Adams to contact EWS and Mr | LA & ID | By end of | LA completed 01/09/09 |

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| | | | | Dobbs to contact Freightliner to obtain the freight view regarding the budget. | | August | ID completed – spoken with John Smith |
| 29 | 46.2009 | 22/07/09 | Comms | The Chairman to speak with Mr Gisby and Mr Weimar for the Network Rail and TfL views and to update them on discussions. | MB | By 4 th August | Complete |