

## 1609 FOI request response

Question	Response
A: total cost of overnight accommodation provided/claimed for by all staff on official business	£16,020.79
B: total number of room nights claimed/provided by all staff	85
C: what corporate discounts were used/negotiated by your organisation for overnight accommodation and what the estimated amount of monies saved as a result of the discount are	We do not log this information. However, we usually receive government discount and do always try to negotiate on price to ensure that we get the best deal.
D: a breakdown of which hotels/guest houses etc were stayed at by staff for 2008/9	Holiday Inn, Bloomsbury Holiday Inn, Camden Lock City Inn, Westminster Radisson SAS, Glasgow Horseguards Hotel Royal Kensington The Balmoral, Edinburgh Hilton Gatwick Hilton London Euston Hilton Paddington Caledonian Hilton, Edinburgh Malmaison Manchester Malmaison Liverpool Malmaison Glasgow Copthorne Hotel, Newcastle The Dorchester Intercontinental London Park Cavendish Hotel, London Thistle Marble Arch Royal Gardens Hotel, London Crowne Plaza, Cambridge Hotel Bannatyne, Darlington

This information has been gathered from copies of expense claims and procurement card logs for 2008/9 and care has been taken to ensure it is as accurate as possible.